

**MINUTES OF THE ROSELLE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
MAY 8, 2024**

CALL TO ORDER

President Smith called the meeting to order at 7:21 p.m.

PRESENT

Six (6) Trustees were physically present at the start of the meeting: President, Katie Smith; Vice President, Terrell Barnes; Secretary, Michael Harrington; Trustee, Len Baumgart; Trustee, Sue Harold and Trustee, Roxee Timan.

Staff present were: Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult & Teen Services Manager, Maureen Garzaro; Youth Services Manager, Alea Perez; and Communications Coordinator, Jason Kepler

Also in attendance were: Dan Pohrte and Tiffany Nash of Product Architecture + Design.

ABSENT

Treasurer Monika Nasiadka was absent.

BUILDING & PLANNING COMMITTEE

a. Continued Discussion and Updates on Building Next Steps, Objectives & Priorities

i. MOU Due Diligence Phase

1. The next Public Input Session is May 11, 2024 at 11:00am focusing on Programming & Sustainability Goals.

Related to the MOU with the Village and potential next steps, the Village and the Library have executed the conflict waiver, and the next steps will be to begin discussing terms of a potential property transaction.

ii. Building Concepts Updates

Architects Dan and Tiffany reviewed updated interior design concepts that will be presented at the public input session on May 11th with the community. The Board shared their thoughts on the interior concepts. The next step from here is completing an updated budget estimate based on these concepts and related feedback.

b. BOT Self-Evaluation Completed Forms

Executive Director Johnson shared The Board of Trustees self-evaluation responses in her meeting packet along with a memo of understanding on how she can support many of the future initiatives. There was no additional discussion.

BUDGET AND FINANCE COMMITTEE

a. FY 24/25 Working Budget Draft 3

Executive Director Johnson presented the 3rd draft of the working budget for fiscal year 2024-2025 and highlighted that it is almost complete. A final version will be presented at the June 12th meeting for board approval.

b. FY 23/24 Budget Reallocations Draft

Executive Director Johnson presented a working draft for FY 23/24 budget reallocations. The final draft will be presented to the Trustees for approval at the June 12th meeting.

Executive Director Comments

Executive Director Johnson shared the project updates for the Library's brand refresh initiative. Option (3) three has become the most favorable option among the Trustees and staff, and this option will be advanced to the brand guideline development stage.

Public Comment/Questions

There were no public comments.

ADJOURNMENT

President Smith moved to adjourn the meeting at 8:07 p.m. The motion was seconded. A voice roll call was conducted with all present voting aye. The motion was approved.

/s/ Mike Harrington

Minutes Approved: Secretary

6/12/2024

Date